



**WESTERN COVENTRY FIRE DISTRICT**  
**1110 Victory Highway, Greene, Rhode Island 02827**  
**Phone (401) 397-7520, Fax (401) 397-1084, [www.wcfd.net](http://www.wcfd.net)**  
**Board of Directors Meeting, May 15, 2025 7:00 P.M**

*(Agenda Posted May 13, 2025)*

***AGENDA***

1. Call to Order and Attendance.
2. Emergency evacuation procedure announcement.
3. Confirmation of required meeting posting and quorum.
4. Acceptance of the March 27, 2025 meeting minutes. \*
5. Chief's Report to include: \*
  - Department's operational and administrative activity for the past month of March, 2025.
  - Chief's Comments and department notes.
6. Treasurer's Report to include: \*
  - The district's financial accounting activity for the month of March 2025. \*
  - The district's financial accounting activity for the month of April 2025. \*
  - Approval of the Treasurer's Report.
7. Tax Collector's Report to include: \*
  - Tax collection activity for the past month March 2025. \*
  - Tax collection Activity for April 2025. \*
  - Approval of the Tax Collector's Report. \*
8. Clerk's Comments. \*
9. Legal representation discussion. \*
10. Town Municipal Fire Department update. \*
11. Executive Session, The Board of Directors of the Western Coventry Fire District will go into executive session pursuant to R.I. Gen. Laws §42-46-5(a)(1) Human resource discussion and coaching with Chief Peter Fratanuono. \*
12. Return from executive session. \*
13. Discussion and vote regarding the Charter Change H-6249 update. \*
14. Out Reach Committee Pasta Diner update. \*

15. Open Forum.
16. Adjournment. \*

\*Votes may be taken

Board of Directors

Stephen Bousquet, Richard Holt, Joe Gigliotti,  
, Jillian Winemiller, Elizabeth McDonald

District Officers

WCS Mays III – Moderator, Annie Driscoll– Tax  
Collector  
Sandra Mann -Treasurer, Mariann Gardener – Clerk

Chief

Chief Peter Fratantuono

*“Note: Secretary of State web site posting instructions for minutes of this meeting:*

*Unofficial minutes must be posted on or before, 16 days after the date of this meeting, but no later than 7 days prior to the next regularly scheduled meeting, whichever date is earlier. + \**

*Note: The next regularly scheduled meeting is scheduled for 2-17.*

*Official minutes must be posted on or before, 30 days after the date of this meeting regardless if not reviewed by the body or chairperson of the body. \**

*(\*) If the minutes have not been reviewed by the chairperson of the body, normally done at the next regularly scheduled meeting of the body, and/or not authorized for posting on the SOS website, the minutes must be reviewed by the chairperson of the body within 10 days, make all necessary and agreed upon changes/corrections, and repost the minutes on the SOS website as*

*“Official Minutes as Amended.”*

*(+) As a precautionary measure, the above posting requirement dates are five (5) days earlier than the timely filing limits set by the RI Open Meetings Act § 42-46-7, ‘Minutes.’”*