



**TOWN OF NORTH SMITHFIELD
ECONOMIC DEVELOPMENT COMMISSION
MEETING AGENDA**

Date: February 20, 2025

Time: 6:00 p.m.

Location: North Smithfield Town Hall
Town Council Chambers
83 Greene Street
North Smithfield, RI 02896

PARTICIPATION FOR THIS MEETING WILL BE IN-PERSON ONLY.

Item 1
Call to Order

Item 2 Roll Call of voting members

Paul Jones, Chair, Gail Berlinghof, Secretary, Steve Biron, Domenic Rignanese and Eric Tretton

Item 3 Minutes

Review and approval of the January 16, 2025 Economic Development meeting minutes.

Item 4 Old Business

- a) Creation and approval of business owner's survey (Continuing) Paul Jones
- b) Review, discussion of business list and planning, outreach (See new business)*Gail Berlinghof
- c) Review, discussion of vacant non-residential properties (See new business)*Gail Berlinghof
- d) Creation and approval of "Welcome of NS" guide (after survey) Paul Jones
- e) Scheduling and creating report for the Town Council – Annually Paul Jones
- f) Schedule meeting with Town Administrator; re Camoin Phase 1. Steve Biron, Paul Jones
- g) Discuss feasibility of additionally hosting meetings virtually for public access. all
- h) Discuss priorities of the EDC. Paul Jones

Item 5 New Business:

- a) Coordinating with Grants Department, discussion
- b) Rolling yearly appropriations into operating account, discussion, vote, or other action
- c) Bill payment of \$150 to Gail Berlinghof for office supplies, ie binders, copies of minutes, etc.
- d) Delegation of duties relating to the business list and planning; reach out to Town Clerk for updated information. (See b and c of old business)

Item 6 Adjournment

Individuals requesting special assistance should contact the Town Clerk's Office at 767-2200, ext. 221 seventy-two (72) hours in advance of the meeting date. Agenda posted at Town Hall, Police Station and the RI Secretary of State website