



RICHMOND TOWN COUNCIL

Regular Town Council Meeting Agenda

Town Council Chambers

5 Richmond Townhouse Road, Wyoming, RI 02898

January 6, 2026

6:00 P.M.

This meeting will take place in Town Council Chambers, 5 Richmond Townhouse Road, Richmond, RI 02898.

The public can also observe and participate in the meeting broadcast remotely on Zoom. The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link below. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during the Public Hearing or Public Input, you will press *9 to raise your hand.

This meeting is being offered via Zoom and YouTube as an added service to our constituents. There is no legal requirement for this method of viewing the meeting. Should technological issues on the part of the Town or the viewer prevent this meeting from being seen via Zoom or YouTube, no part of the meeting will be repeated. Should you wish to participate in any part of the meeting, the most reliable way to do so is to be in person at the Town Hall.

Join Zoom Meeting

<https://zoom.us/j/97639211801>

Meeting ID: 976 3921 1801

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888 788 0099 US Toll-free

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Meeting ID: 976 3921 1801

Find your local number:

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The meeting will also be available for viewing access only using the following link:

<https://www.youtube.com/@richmondtowncouncil4066/streams>

A. CALL TO ORDER

B. ROLL CALL

C. THE PLEDGE OF ALLEGIANCE TO THE FLAG

D. PUBLIC HEARING

Please note that in accordance with section 42-46-6 (b), the Council may review, discuss, and/or take action on the following items:

- 1) Discussion and Consideration of Proposed Amendments to Chapter 8.18.030 and Chapter 8.18.070 of the Richmond Code of Ordinances, entitled "Transfer Station" and "Tipping Fees".
 - a) Request of Councilor Madnick for Discussion and Consideration of extending the Transfer Station hours to close at 6:00 P.M. on Wednesdays during daylight savings time.

E. NEW HIRES

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action on the following items:

- 1) Discussion and Consideration of the Appointment of Kendra Tanguay as Acting Town Clerk.
- 2) Discussion and Consideration of Hiring Richard Topkin as Part-Time Finance Clerk
- 3) Discussion and Consideration of Hiring Laurie Lyford as Part-Time Finance Clerk

F. APPOINTMENTS AND RESIGNATIONS

Please note that in accordance with section 42-46-6 (b), the Council may review, discuss, and/or take action on the following items:

- 1) Discussion and Consideration of the request of Mark Trimmer for Appointment to the Chariho Finance Committee, with term expiration of February 28, 2027.
- 2) Discussion and Consideration of request for Renewal Appointment as the Town Solicitor, with term expiration of January 31, 2027:
 - a) Christopher Zangari
 - b) Michael Cozzolino
- 3) Discussion and Consideration of the request of Christopher Sverapa for Appointment to the Planning Board, with term expiration of January 31, 2029.
- 4) Discussion and Consideration of the Appointment of Joseph Taormina to the RICH Task Force as a Representative of the Economic Development Commission, for a Term Ending December 31, 2027.
- 5) Discussion and Consideration of Appointment to the Finance Board, with one term expiring November 30, 2030:
 - a) Gary Wayne Parker
 - b) Jeffrey Sparfven
- 6) Discussion and Consideration of the request of Mathew Fortin for Appointment to the Zoning Board of Review, with term expiration of July 31, 2030.

G. CONSENT AGENDA

Please note that in accordance with section 42-46-6 (b), the Council may review, discuss, and/or take action on the following items:

- 1) Approval of Town Council Minutes
 - a) September 16, 2025 (Executive Session)
 - b) October 7, 2025 (Executive Session)
 - c) October 21, 2025 (Executive Session)
 - d) November 4, 2025 (Executive Session 4:00 P.M.)
 - e) November 4, 2025 (Executive Session 6:00 P.M.)
 - f) December 4, 2025 (Executive Session)
 - g) December 10, 2025 (Executive Session)
 - h) December 16, 2025 (Special Meeting 5:15 P.M.)
 - i) December 16, 2025 (Regular Meeting)

H. PUBLIC FORUM

The Public Forum will be conducted according to Town Council Rules & Procedures Article 6.

<http://www.richmondri.com/DocumentCenter/View/1878/Rules-of-Procedure?bidId=>

Those participating remotely use the “raise hand” icon at the bottom right side of your screen, or, if you are using a phone, press *9. The moderator will tell you when it is your turn to speak.

I. REPORTS

Please note the following items are status reports and matters of interest to the Council and are for informational purposes unless indicated otherwise, and will be acted upon in accordance with section 42-46-6 (b)

- 1) Town Administrator's Report: Erin Liese
 - a) Information on FY 26/27 Budget Timeline
 - b) Request for clarification regarding RFP for Energy Agreements and/or Promotion of Kilowatt for Resident Energy Savings.

- 2) Police Chief's Report: Elwood Johnson
 - a) Training for CSI Records Management System
 - b) Honor Patrol in Memory of Officer Ryan Bourque

- 3) Water Department Report: Robert Ferrari of Northeast Water
 - a) Corrective action regarding elevated water storage tank defect at hatch flange
 - b) Corrective action regarding Sanitary Survey action items
 - c) 4-Log Chlorination System
 - d) Tank mixing system investigation and status of improvements design
 - e) Capital Infrastructure Improvements
 - f) Potential funding alternatives

J. NEW BUSINESS

Please note that in accordance with section 42-46-6 (b), the Council may review, discuss, and/or take action on the following items:

- 1) Request of Councilor Madnick for Discussion and Consideration to Have the Town Administrator Invite State Representative Megan Cotter and State Senator Elaine Morgan to a Town Council Meeting to Present and Discuss Their Policy Goals for the Current Legislative Session

K. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations, and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- 1) Communications Received:
 - a) Boards and Commissions Vacancies as of December 30, 2025
 - b) Police Department Press Release – December 12, 2025Resolutions Received:
 - a) Town of Hopkinton Resolution in Support of an Act of the General Assembly Authorizing the Town of Hopkinton to Confer Jurisdiction on the Hopkinton Municipal Court to Hear Certain Appeals.
 - b) Resolution of the Town of West Greenwich regarding Low- and Moderate-Income Housing.

L. EXECUTIVE SESSION

- 1) Pursuant to R.I. General Laws §42-46-5(a)(1), Discussion of job performance – Susan Hawkins

M. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c), Notice of this meeting was posted on the Secretary of State's website, Richmond Town Hall, Richmond Police Station, and Clerk Base on December 30, 2025

The public is welcome to any open meeting of the Town Council. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office at least three (3) business days prior to the meeting at (401) 539-9000 x9.

“In accordance with Federal law and U.S. Department of Agriculture policy, the Town of Richmond is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice), or (202) 720-6382 (TDD).” For those persons needing auxiliary aid please call 711 for assistance.