



## **RICHMOND TOWN COUNCIL**

Regular Town Council Meeting Agenda

Town Council Chambers

5 Richmond Townhouse Road, Wyoming, RI 02898

February 3, 2026

**6:00 P.M.**

This meeting will take place in Town Council Chambers, 5 Richmond Townhouse Road, Richmond, RI 02898.

The public can also observe and participate in the meeting broadcast remotely on Zoom. The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link below. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during the Public Hearing or Public Input, you will press \*9 to raise your hand.

This meeting is being offered via Zoom and YouTube as an added service to our constituents. There is no legal requirement for this method of viewing the meeting. Should technological issues on the part of the Town or the viewer prevent this meeting from being seen via Zoom or YouTube, no part of the meeting will be repeated. Should you wish to participate in any part of the meeting, the most reliable way to do so is to be in person at the Town Hall.

### **Join Zoom Meeting**

<https://zoom.us/j/98982035895>

**Meeting ID: 989 8203 5895**

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Meeting ID 989 8203 5895

Find your local number:

<https://us02web.zoom.us/j/98982035895>

The meeting will also be available for viewing access only using the following link:

<https://www.youtube.com/@richmondtowncouncil4066/streams>

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. THE PLEDGE OF ALLEGIANCE TO THE FLAG**

**D. PUBLIC HEARING**

*Please note that in accordance with section 42-46-6 (b), the Council may review, discuss, and/or take action on the following items:*

- 1) Discussion and Consideration of Proposed Amendments to the Richmond Town Code of Ordinances, Chapter 5.44, entitled "Entertainments"

- 2) Discussion and Consideration of Proposed Amendments to the Richmond Town Code of Ordinances, Chapter 8.18, “Recycling and Solid Waste Disposal”, Section 8.18.070, Entitled “Tipping Fees”

## **E. LICENSES**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action on the following items:*

- 1) Discussion and Consideration of Incomplete Victualing License Application, subject to R.I. Department of Health Permit to Operate a Food Service Establishment, as reviewed for application completeness on January 28, 2026:
  - a) Chef’s Cup LLC d/b/a Higher Grounds Coffee
- 2) Discussion and Consideration of Incomplete Application for a Refuse Collection and Hauling License, subject to Confirmation of Recycling Plan on File:
  - a) Rambone Disposal Services, Inc.
  - b) RPKK, Inc. d/b/a RPE Waste Services
  - c) On Time Disposal, LLC
- 3) Discussion and Consideration of Complete Application for a Refuse Collection and Hauling License:
  - a) CWPM, LLC

## **F. APPOINTMENTS AND RESIGNATIONS**

*Please note that in accordance with section 42-46-6 (b), the Council may review, discuss, and/or take action on the following items:*

- 1) Discussion and Consideration of the request of Jeanne Nash for Re-Appointment to the Recreation Commission, with Term Expiration of January 31, 2029.
- 2) Discussion and Consideration of the request of Robin Baranowski for Appointment to the Conservation Commission, with term expiration of January 31, 2029
- 3) Discussion and Consideration of Susan Gardner’s request for Re-Appointment to the Dog Park Committee with Term Expiration of January 31, 2028.

## **G. CONSENT AGENDA**

*Please note that in accordance with section 42-46-6 (b), the Council may review, discuss, and/or take action on the following items:*

- 1) Approval of Town Council Minutes:
  - a) December 2, 2025 (Executive Session)
  - b) December 16, 2025 (Executive Session, 5:15 P.M.)
  - c) December 16, 2025 (Executive Session, 6:00 P.M.)
  - d) January 14, 2026 (Joint Planning Minutes)
  - e) January 20, 2026 (Regular Minutes)
  - f) January 27, 2026 (Special Meeting Minutes)
- 2) Approval of Town Department Reports
  - a) Approval of the Town Clerk’s Report – January 2026
  - b) Approval of the Finance Department’s Report – January 2026
  - c) Approval of the Building/Zoning Department’s Report – January 2026
  - d) Approval of the Tax Collector’s Report – January 2026
- 3) Approval of the Appropriations and Payment of Bills – January 1, 2026- January 28, 2026.

## **H. PUBLIC FORUM**

*The Public Forum will be conducted according to Town Council Rules & Procedures Article 6.*

<http://www.richmondri.gov/DocumentCenter/View/1878/Rules-of-Procedure?bidId=>

Those participating remotely use the “raise hand” icon at the bottom right side of your screen, or, if you are using a phone, press \*9. The moderator will tell you when it is your turn to speak.

## **I. REPORTS**

*Please note the following items are status reports and matters of interest to the Council and are for informational purposes unless indicated otherwise, and will be acted upon in accordance with section 42-46-6 (b)*

- 1) Town Administrator’s Report: Erin Liese
  - a) Thank you to Public Works and Public Safety
  - b) Authorization for Exterior Town Hall Improvements
- 2) Recreation Department Report: Robin Woodmansee
  - a) Request for Authorization to Advertise for April Vacation Camp Staff
- 3) Legislative Report: Representative Megan Cotter
  - a) Discussion on Legislative Goals for the upcoming Legislative Session
- 4) RICH Task Force Report: Andrew Pezzelli
  - a) Update on RICH Task Force Strategy
- 5) Land Trust Report: Suzanne Patton
  - a) Discussion regarding the Richmond Comprehensive Community Plan
- 6) Economic Development Commission Report: Gary Parker
  - a) Discussion of the 2025 End of Year Report

## **J. UNFINISHED BUSINESS**

*Please note that in Accordance with Section 42-46-6 (b), the Council May Review, Discuss, and/or take Action on the following items:*

- 1) Request of Councilor Madnick for Discussion and Consideration to request the Town Planner for a Status Update of the input provided by Boards and Commissions for the Comprehensive Community Plan.
- 2) Request of Councilor Palmisciano for Discussion and Consideration for determining a platform to obtain public feedback, with the use of periodic surveys.

## **K. NEW BUSINESS**

*Please note that in accordance with section 42-46-6 (b), the Council may review, discuss, and/or take action on the following items:*

- 1) Request of Councilor Madnick for Discussion and Consideration of requesting the Town Planner and Planning Board update the Development Application Checklist to be consistent with current Land Development and Subdivision Regulations and Zoning Ordinances.
- 2) Request of Vice President Reynolds for Discussion and Consideration of the Chariho Regional School District Committee Resolution Support of Full Funding of Categorical Transportation Aid.
- 3) Request of Councilor Madnick for Discussion and Consideration of a Proposed Amendment to Richmond’s Home Rule Charter, Article 3, Section 4, for Voter Referendum, allowing the Town Council to create departments, as necessary, that are not currently defined within the Town Charter.

**L. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS**

*The Council may acknowledge any of the listed Communications and Proclamations, and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.*

- 1) Communications Received:
  - a) Boards and Commissions Vacancies as of January 27, 2026
  
- 2) Resolutions Received:
  - a) Town of Charlestown Resolution in Support of Healthcare Advocacy and Fair Reimbursement to Preserve Local Access to Care.

**M. EXECUTIVE SESSION**

- 1) Pursuant to RIGL § 42-46-5(a)(5), land acquisition update from the Richmond Rural Preservation Land Trust.

**N. ADJOURNMENT**

*Pursuant to RIGL § 42-46-6(c), Notice of this meeting was posted on the Secretary of State’s website, Richmond Town Hall, Richmond Police Station, and Clerk Base on January 29, 2026.*

The public is welcome to any open meeting of the Town Council. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk’s Office at least three (3) business days prior to the meeting at (401) 539-9000 x9.

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