



## **RICHMOND TOWN COUNCIL**

Regular Town Council Meeting Agenda

Town Council Chambers

5 Richmond Townhouse Road, Wyoming, RI 02898

March 3, 2026

**5:00 P.M.**

This meeting will take place in Town Council Chambers, 5 Richmond Townhouse Road, Richmond, RI 02898.

The public can also observe and participate in the meeting broadcast remotely on Zoom. The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link below. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during the Public Hearing or Public Input, you will press \*9 to raise your hand.

This meeting is being offered via Zoom and YouTube as an added service to our constituents. There is no legal requirement for this method of viewing the meeting. Should technological issues on the part of the Town or the viewer prevent this meeting from being seen via Zoom or YouTube, no part of the meeting will be repeated. Should you wish to participate in any part of the meeting, the most reliable way to do so is to be in person at the Town Hall.

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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. THE PLEDGE OF ALLEGIANCE TO THE FLAG**

**D. RESOLUTIONS**

***Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action on the following items:***

- 1) Discussion and Consideration of Resolution 2026-3 in Support of Senate Bill No. 2147, which would move the 2026 Statewide Primary to Wednesday due to Labor Day.

## E. PUBLIC HEARING

*Please note that in accordance with section 42-46-6 (b), the Council may review, discuss, and/or take action on the following items:*

- 1) Discussion and Consideration of Proposed Amendments to the Richmond Town Code of Ordinances, Chapter 12, entitled “Streets, Sidewalks and Public Places” and Chapter 3.06 entitled “Schedule of Fees”
- 2) Discussion and Consideration of Proposed Amendments to the Zoning Ordinance, Chapter 18.16 Use Regulations and Ch. 18.20 “Dimensional Regulations”:
  - a) “Section 18.16.010, “Table of Uses”, Table 18.16.010 (210), Entitled “Keeping, breeding domestic livestock”;
  - b) Section 18.16.010, “Table of Uses”, Table 18.16.010 (224), Entitled “Keeping, breeding swine”;
  - c) Section 18.16.010, “Table of Uses”, Table 18.16.010 (240), Entitled “Indoor commercial aquaculture or fish hatchery”;
  - d) Section 18.16.010, “Table of Uses”, Table 18.16.010 (302), Entitled “Private school”;
  - e) Section 18.16.010, “Table of Uses”, Table 18.16.010 (303), Entitled “Private technical, trade school”;
  - f) Section 18.16.010, “Table of Uses”, Table 18.16.010 (306), Entitled “Private nursery school or kindergarten”;
  - g) Section 18.16.010, “Table of Uses”, Table 18.16.010 (308), Entitled “Cemetery”;
  - h) Section 18.16.010, “Table of Uses”, Table 18.16.010 (322), Entitled “Child or adult day care for 9 or more persons”;
  - i) Section 18.16.010, “Table of Uses”, Table 18.16.010 (324), Entitled “Halfway house”;
  - j) Section 18.16.010, “Table of Uses”, Table 18.16.010 (326), Entitled “Homeless shelter”;
  - k) Section 18.16.010, “Table of Uses”, Table 18.16.010 (330), Entitled “Nursing home, assisted living, continuing care, hospice”;
  - l) Section 18.16.010, “Table of Uses”, Table 18.16.010 (342), Entitled “Medical treatment facility less than 15,000 sq. ft. gross floor area”;
  - m) Section 18.16.010, “Table of Uses”, Table 18.16.010 (350), Entitled “Private not-for-profit public service facility not otherwise classified”;
  - n) Section 18.16.010, “Table of Uses”, Table 18.16.010 (402), Entitled “Indoor recreational facility”;
  - o) Section 18.16.010, “Table of Uses”, Table 18.16.010 (406), Entitled “Outdoor recreational facility”;
  - p) Section 18.16.010, “Table of Uses”, Table 18.16.010 (409), Entitled “Fairgrounds”;
  - q) Section 18.16.010, “Table of Uses”, Table 18.16.010 (410), Entitled “Equestrian academy; equestrian boarding or breeding facility”;
  - r) Section 18.16.010, “Table of Uses”, Table 18.16.010 (420), Entitled “Recreational campground”;
  - s) Section 18.16.010, “Table of Uses”, Table 18.16.010 (424), Entitled “Seasonal camp”;
  - t) Section 18.16.010, “Table of Uses”, Table 18.16.010 (436), Entitled “Indoor shooting range”;
  - u) Section 18.16.010, “Table of Uses”, Table 18.16.010 (442), Entitled “Museum, library”;
  - v) Section 18.16.010, “Table of Uses”, Table 18.16.010 (444), Entitled “Place of worship”;
  - w) Section 18.16.010, “Table of Uses”, Table 18.16.010 (446), Entitled “Private club”;
  - x) Section 18.16.010, “Table of Uses”, Table 18.16.010 (460), Entitled “Theater or other indoor privately-owned public gathering place”;
  - y) Section 18.16.010, “Table of Uses”, Table 18.16.010 (462), Entitled “Stadium, arena, or other outdoor privately-owned public gathering place”;
  - z) Section 18.16.010, “Table of Uses”, Table 18.16.010 (502), Entitled “Power generation”;
  - aa) Section 18.16.010, “Table of Uses”, Table 18.16.010 (508), Entitled “Commercial cellular communication tower”;
  - bb) Section 18.16.010, “Table of Uses”, Table 18.16.010 (510), Entitled “Broadcast studio, antenna”;
  - cc) Section 18.16.010, “Table of Uses”, Table 18.16.010 (532), Entitled “Transportation terminal”;
  - dd) Section 18.16.010, “Table of Uses”, Table 18.16.010 (536), Entitled “Towing with vehicle storage”;
  - ee) Section 18.16.010, “Table of Uses”, Table 18.16.010 (538), Entitled “Parking lot, garage”;
  - ff) Section 18.16.010, “Table of Uses”, Table 18.16.010 (540), Entitled “Vehicle leasing with outdoor vehicle storage”;

- gg) Section 18.16.010, “Table of Uses”, Table 18.16.010 (557), Entitled “Privately-owned recycling facility”;
- hh) Section 18.16.010, “Table of Uses”, Table 18.16.010 (558), Entitled “Septic pumping business with vehicle storage”;
- ii) Section 18.16.010, “Table of Uses”, Table 18.16.010 (602), Entitled “Construction trades contractor”;
- jj) Section 18.16.010, “Table of Uses”, Table 18.16.010 (604), Entitled “Fuel sales and delivery”;
- kk) Section 18.16.010, “Table of Uses”, Table 18.16.010 (624), Entitled “Vehicle service station with convenience store”;
- ll) Section 18.16.010, “Table of Uses”, Table 18.16.010 (626), Entitled “Vehicle service station with body or automotive repair shop”;
- mm) Section 18.16.010, “Table of Uses”, Table 18.16.010 (628), Entitled “Car wash”;
- nn) Section 18.16.010, “Table of Uses”, Table 18.16.010 (642), Entitled “Warehouse sales with indoor storage only”;
- oo) Section 18.16.010, “Table of Uses”, Table 18.16.010 (644), Entitled “Warehouse sales with outdoor storage”;
- pp) Section 18.16.010, “Table of Uses”, Table 18.16.010 (704), Entitled “Bank, financial institution”;
- qq) Section 18.16.010, “Table of Uses”, Table 18.16.010 (710), Entitled “Business offices not otherwise specified”;
- rr) Section 18.16.010, “Table of Uses”, Table 18.16.010 (732), Entitled “Hotel, motel”;
- ss) Section 18.16.010, “Table of Uses”, Table 18.16.010 (734), Entitled “Health-related services”;
- tt) Section 18.16.010, “Table of Uses”, Table 18.16.010 (736), Entitled “Personal services”;
- uu) Section 18.16.010, “Table of Uses”, Table 18.16.010 (738), Entitled “Retail services”;
- vv) Section 18.16.010, “Table of Uses”, Table 18.16.010 (740), Entitled “Repair services”;
- ww) Section 18.16.010, “Table of Uses”, Table 18.16.010 (752), Entitled “Pet grooming”;
- xx) Section 18.16.010, “Table of Uses”, Table 18.16.010 (754), Entitled “Dog boarding or breeding kennel”;
- yy) Section 18.16.010, “Table of Uses”, Table 18.16.010 (756), Entitled “Pet cemetery”;
- zz) Section 18.16.010, “Table of Uses”, Table 18.16.010 (762), Entitled “Laundry, laundromat”;
- aaa) Section 18.16.010, “Table of Uses”, Table 18.16.010 (765), Entitled “Dry cleaner, on-site cleaning facility”;
- bbb) Section 18.16.010, “Table of Uses”, Table 18.16.010 (772), Entitled “Self storage facility”;
- ccc) Section 18.16.010, “Table of Uses”, Table 18.16.010 (774), Entitled “Equipment rental with on-site outdoor storage”;
- ddd) Section 18.16.010, “Table of Uses”, Table 18.16.010 (776), Entitled “Funeral home, mortuary”;
- eee) Section 18.16.010, “Table of Uses”, Table 18.16.010 (802), Entitled “Supermarket”;
- fff) Section 18.16.010, “Table of Uses”, Table 18.16.010 (812), Entitled “Pharmacy”;
- ggg) Section 18.16.010, “Table of Uses”, Table 18.16.010 (814), Entitled “Convenience store”;
- hhh) Section 18.16.010, “Table of Uses”, Table 18.16.010 (817), Entitled “General retailer in a building 20,000 sq. ft. or more of gross floor area”;
- iii) Section 18.16.010, “Table of Uses”, Table 18.16.010 (820), Entitled “Package store”;
- jjj) Section 18.16.010, “Table of Uses”, Table 18.16.010 (822), Entitled “Cannabis retailer”;
- kkk) Section 18.16.010, “Table of Uses”, Table 18.16.010 (832), Entitled “Farm, gardening, or landscaping supplies, including plants, seed, mulch, stone”;
- lll) Section 18.16.010, “Table of Uses”, Table 18.16.010 (852), Entitled “Flea market; outdoor sales of new or used goods”;
- mmm) Section 18.16.010, “Table of Uses”, Table 18.16.010 (854), Entitled “Artisan studio”;
- nnn) Section 18.16.010, “Table of Uses”, Table 18.16.010 (862), Entitled “Bar, lounge, tavern”;
- ooo) Section 18.16.010, “Table of Uses”, Table 18.16.010 (870), Entitled “Retail uses not otherwise classified”;
- ppp) Section 18.16.010, “Table of Uses”, Table 18.16.010 (904), Entitled “Winery”;
- qqq) Section 18.16.010, “Table of Uses”, Table 18.16.010 (905), Entitled “Winery at a vineyard”;
- rrr) Section 18.16.010, “Table of Uses”, Table 18.16.010 (906), Entitled “Brewery”;

- sss) Section 18.16.010, “Table of Uses”, Table 18.16.010 (910), Entitled “Millwork, wood products, furniture manufacturing”;
- ttt) Section 18.16.010, “Table of Uses”, Table 18.16.010 (918), Entitled “Textile manufacturing, processing”;
- uuu) Section 18.16.010, “Table of Uses”, Table 18.16.010 (934), Entitled “Rubber, plastic, petroleum products manufacturing”;
- vvv) Section 18.16.010, “Table of Uses”, Table 18.16.010 (954), Entitled “Concrete manufacturing”;
- www) Section 18.16.010, “Table of Uses”, Table 18.16.010 (958), Entitled “Manufacturing or processing not otherwise classified”;
- xxx) Section 18.16.010, “Table of Uses”, Table 18.16.010 (962), Entitled “Warehousing, general storage”;
- yyy) Section 18.20.020(B), Entitled “Supplemental dimensional regulations”.

## **F. LICENSES**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action on the following items:*

- 1) Discussion and Consideration of Incomplete Application for a Refuse Collection and Hauling License, subject to Affidavit of Compliance:
  - a) Waste Management of RI Inc.
- 2) Discussion and Consideration of Incomplete Application for a Refuse Collection and Hauling License, subject to Confirmation of Recycling Plan on File:
  - a) MTG (MEGA) Disposal, LLC

## **G. NEW HIRES**

*Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action on the following items:*

- 1) Discussion and Consideration of the Appointment of Kendra Tanguay as Town Clerk
- 2) Discussion and Consideration of the Appointment of Dawn Bawden as Summer Camp Director

## **H. APPOINTMENTS AND RESIGNATIONS**

*Please note that in accordance with section 42-46-6 (b), the Council may review, discuss, and/or take action on the following items:*

- 1) Discussion and Consideration of the request for Appointment to the Richmond Energy Savings Task Force, with term expiration to be determined:
  - a) Stephen Hurst
  - b) Joseph R. Arsenault
- 2) Discussion and Consideration of the Request of Nancy Hess for Re-Appointment to the Richmond Planning Board, with term expiration of January 31, 2029.
- 3) Discussion and Consideration of the Resignation of Kate Schimmel as the Human Services Director.

## **I. PUBLIC FORUM**

*The Public Forum will be conducted according to Town Council Rules & Procedures Article 6.*

<http://www.richmondri.gov/DocumentCenter/View/1878/Rules-of-Procedure?bidId=>

**Those participating remotely use the “raise hand” icon at the bottom right side of your screen, or, if you are using a phone, press \*9. The moderator will tell you when it is your turn to speak.**

## **J. REPORTS**

*Please note the following items are status reports and matters of interest to the Council and are for informational purposes unless indicated otherwise, and will be acted upon in accordance with section 42-46-6 (b)*

- 1) Town Administrator's Report: Erin Liese
  - a) Blizzard Response
  - b) Requests for Community Project Funding Grants – Congressional Earmarks
  - c) Request to Award Bid for the Wilbur Hill Road Reclamation and Paving Project
  - d) Request Support of a Resolution regarding H7224 Procurement
  - e) Authorization for Application to 2026-2027 Municipal Road and Bridge Revolving Fund - New Project Loan Applications
  
- 2) Police Chief's Report: Elwood Johnson
  - a) Request for Promotion of Patrolman Adam Andrukiewicz to Detective

## **K. NEW BUSINESS**

*Please note that in accordance with section 42-46-6 (b), the Council may review, discuss, and/or take action on the following items:*

- 1) Request of President Wilcox for Discussion and Consideration of the lease agreement for the Washington County Fairgrounds for the 250<sup>th</sup> Celebration Field Day, with Authorization for the Town Administrator to sign.

## **L. ADJOURNMENT**

*Pursuant to RIGL § 42-46-6(c), Notice of this meeting was posted on the Secretary of State's website, Richmond Town Hall, Richmond Police Station, and Clerk Base on February 25, 2026, amended.*

The public is welcome to any open meeting of the Town Council. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office at least three (3) business days prior to the meeting at (401) 539-9000 x9.

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