



RICHMOND TOWN COUNCIL

Town Council Meeting Agenda

Town Council Chambers

5 Richmond Townhouse Road, Wyoming, RI 02898

October 6, 2026

6:00 P.M.

This meeting will take place in Town Council Chambers, 5 Richmond Townhouse Road, Richmond, RI 02898.

The public can also observe and participate in the meeting broadcast remotely on Zoom. The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link below. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during the Public Hearing or Public Input, you will press *9 to raise your hand.

This meeting is being offered via Zoom and YouTube as an added service to our constituents. There is no legal requirement for this method of viewing the meeting. Should technological issues on the part of the Town or the viewer prevent this meeting from being seen via Zoom or YouTube, no part of the meeting will be repeated. Should you wish to participate in any part of the meeting, the most reliable way to do so is to be in person at the Town Hall.

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<https://zoom.us/j/99590940745>

Meeting ID: 995 9094 0745

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Meeting ID 995 9094 0745

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The meeting will also be available for viewing access only using the following link:

<https://www.youtube.com/@richmondtowncouncil4066/streams>

A. CALL TO ORDER

B. ROLL CALL

C. THE PLEDGE OF ALLEGIANCE TO THE FLAG

D. LICENSES

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or take Action on the following items:

- 1) Discussion and Consideration of the Request for a Complete Application for a one-year Door-to-Door Salesperson License:
 - a) Hernan Avila
 - b) Joshua Orlando

E. NEW HIRES

Please note that in accordance with section 42-46-6 (b), the Council may review, discuss, and/or take action on the following items:

- 1) Discussion and Consideration of Appointing Allison O'Connor as Deputy Town Clerk
- 2) Discussion and Consideration of Appointing Bethany Kearsch as Administrative Assistant Clerk and Municipal Court Clerk

F. APPOINTMENTS AND RESIGNATIONS

Please note that in accordance with section 42-46-6 (b), the Council may review, discuss, and/or take action on the following items:

- 1) Discussion and Consideration of the Request of Sean Carney to be Reappointed to the Zoning Board of Review, with term expiration of August 1, 2031

G. PUBLIC FORUM

The Public Forum will be conducted according to Town Council Rules & Procedures Article 6.

Those participating remotely use the “raise hand” icon at the bottom right side of your screen, or, if you are using a phone, press *9. The moderator will tell you when it is your turn to speak.

H. REPORTS

Please note the following items are status reports and matters of interest to the Council and are for informational purposes unless indicated otherwise, and will be acted upon in accordance with section 42-46-6 (b)

- 1) Town Administrator's Report: Erin Liese
 - a) Authorization to enter into an Agreement with the State of Rhode Island Municipal Road and Bridge Program State Funds
- 2) Police Chief's Report: Elwood Johnson
 - a) Storm Response during Nor'easter
 - b) Investigation into Juvenile Matters
- 3) Economic Development Commission Report: Thomas Viscione
 - a) Update on the Survey given to residents and businesses
- 4) 250th Commission Report: Kristen Chambers
 - a) 250th Commission Activities Report

I. UNFINISHED BUSINESS

Please note the following items are status reports and matters of interest to the Council and are for informational purposes unless indicated otherwise, and will be acted upon in accordance with section 42-46-6 (b)

- 1) Request of Jeffrey F. Caffrey, Esq. of Resnick and Caffrey, PC regarding a drainage easement, AP 6C Lots 1-55 & 1-56, Whispering Pines Road at Meadowbrook Road, continued from the September 1, 2026 Council Meeting
- 2) Request of Sanford Neuchatz and the Shannock Memorial Hall Association for Town Council Discussion and Consideration of the Creation of Agreement(s) for the Association's Proposed Development Use of Town-owned Property, located at 230A Shannock Village Road (Plat 10D Lot 31) – updated research on land lease

J. NEW BUSINESS

Please note the following items are status reports and matters of interest to the Council and are for informational purposes unless indicated otherwise, and will be acted upon in accordance with section 42-46-6 (b)

- 1) Request of Councilor Palmisciano for Discussion and Consideration of requesting the Town Administrator and Finance Director to work with the other towns to identify opportunities for cost savings
- 2) Request of Michelle LePage for a Presentation regarding the Domestic Violence Resource Center of South County (DVRC) Programming 2026
- 3) Approval of Memorandum of Understanding between the Town of Richmond and the Town of Hopkinton regarding the Use of the Transfer Station

K. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations, and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- 1) Resolutions Received:
 - a) Town of Exeter Resolution in support of Municipalities Collaborating in Reviewing, Analyzing, and Responding to the 2025 Affordable Housing Laws
- 2) Communications received:
 - a) Copy of letter from Casa Moda International regarding a request for city partnership and support
 - b) Police Department Press Release – September 15, 2026
 - c) Copy of Article from the Providence Journal regarding liquor licenses
 - d) Copy of email from Frank DiGregorio regarding Save Rural Rhode Island
 - e) Copy of Letter from Department of Business Regulation regarding homeowner and property insurance
 - f) Copy of email from Alyssa DiMaria, Psychology Undergrad Student at URI regarding the Rhode Island Department of Behavioral Healthcare, Developmental Disabilities, and Hospitals Survey

L. EXECUTIVE SESSION

- 1) Pursuant to R.I. General Laws §42-46-5(a)(2) – Pending Litigation; Jordan Carlson v. The Town of Richmond, WC-2025-0605
- 2) Pursuant to R.I. General Laws §42-46-5(a)(2) – Litigation; Richard C. Dale, Beaver River Winery, Claim and Demand

M. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c), Notice of this meeting was posted on the Secretary of State's website, Richmond Town Hall, Richmond Police Station, and Clerk Base on October 1, 2026.

The public is welcome to any open meeting of the Town Council. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office at least three (3) business days prior to the meeting at (401) 539-9000 x9.

"In accordance with Federal law and U.S. Department of Agriculture policy, the Town of Richmond is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice), or (202) 720-6382 (TDD)." For those persons needing auxiliary aid please call 711 for assistance.